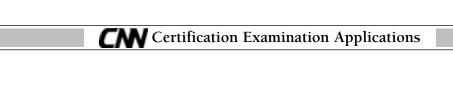


Certification Examination Application



Nephrology Nursing Certification Commission



CNN Eligibility Criteria

- 1. The applicant must hold a current, full, and unrestricted license as a registered nurse in the United States, or its territories.
- 2. The applicant must have a minimum of two (2) years of nephrology nursing experience as a registered nurse in a clinical, administrative, teaching, or research capacity, within three (3) years prior to submitting this application
- 3. In meeting criterion #2, the applicant must have spent at least fifty percent of employment hours in nephrology nursing.
- 4. The applicant must possess a baccalaureate degree in nursing or a master's degree in nursing.
- 5. The applicant must have completed thirty (30) contact hours of continuing education in nephrology nursing from an approved provider within three (3) years prior to submitting this application.

Continuing education must be approved by one of the following:

- Organizations accredited by the American Nurses' Credentialing Center – Commission on Accreditation (ANCC-COA), the credentialing body of the American Nurses Association
 - o For example, The American Nephrology Nurses' Association (ANNA), which is both an accredited provider and approver of continuing education in nursing
- The American Association of Critical-Care Nurses (AACN)
- The Council of Continuing Education
- California, Florida, Iowa, Kansas, or Ohio State Boards of Nursing*
- * Please be aware that although programs meet requirements set forth by other state boards of nursing, they may not meet the Nephrology Nursing Certification Commission criteria.

No individual shall be excluded from the opportunity to participate in the NNCC certification program on the basis of race, national origin, religion, sex, age or disability.

CNN Examination Application Instructions

- 1. Complete all sections of the application. Be sure to include the last four (4) digits of your social security number, since it will serve as your identification number.
- 2. Make certain your immediate supervisor completes the section on employment verification.
- 3. Attach to your application a copy of a baccalaureate degree in nursing or a master's degree in nursing diploma. If the diploma does not state nursing as area of study, then a transcript showing nursing as a major must be included along with a copy of the diploma.
- 4. Attach to your application copies of contact hour certificates to total thirty (30) nephrology related contact hours.
- 5. Attach to your application a photocopy of your current RN license. (If you are unable to obtain a photocopy of your license, submit a letter or printout from your state board of nursing verifying your licensure with license number and date of expiration.)

Note: If the name on any of the above documents does not match your current name, proof of name change must be submitted.

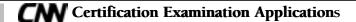
Examination permits will be issued only to those applicants with complete applications.

Sample Test Questions

- 1. Patients in a chronic dialysis unit should periodically be screened for
 - a. venereal disease.
 - b. hepatitis B virus.
 - c. aspergillus infection.
 - d. pneumocystic disease.
- 2. A 23-year-old man is to be the living donor for his 17-year-old sister's renal transplant. Which of these instructions should be included in his preoperative teaching?
 - a. "You will be required to get out of bed the evening of the surgery."
 - b. "You will be able to return to work within a week."
 - c. "You will have to modify your diet until your kidney function returns to normal."
 - d. "You will have pain that can easily be controlled with Tylenol."
- 3. In patients receiving peritoneal dialysis, which type of catheter-related infection is often slow to respond to antibiotic therapy?
 - a. acute exit site infection.
 - b. cuff infection.
 - c. peritonitis.
 - d. catheter contamination.

- 4. An 18-year-old female is diagnosed as having polycystic kidney disease. In view of this diagnosis, the patient should see a nephrologist and
 - a. talk with her spiritual advisor.
 - b. seek genetic counseling.
 - c. plan to have no children.
 - d. consult a transplant surgeon.
- 5. A 76-year-old woman who has been on maintenance hemodialysis for one year is receiving digoxin. Her last digoxin level was 3.6 ng/mL. A hemodialysis treatment with a 2 mEq/L potassium bicarbonate bath is initiated. Three hours into the dialysis treatment, she develops an irregular pulse. In assessing the patient's cardiac status, which of these actions should the nurse take first?
 - a. Measure the maximum heart rate.
 - b. Monitor the peripheral pulses.
 - c. Calculate the optimum heart rate.
 - d. Determine the apical/radial pulse.
- 6. In patients with chronic kidney disease, bleeding tendencies are due to
 - a. decreased vitamin K intake.
 - b. decreased cryoprecipitation.
 - c. abnormal platelet function.
 - d. abnormal renin level.

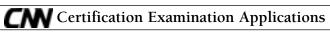
Answer Key: 1. b 2. a 3. b 4. b 5. d 6. c



Test Blueprint Distribution of 200 Items in Certified Nephrology Nurse (CNN) Examination

Objective Content	1 Path/Comp	2 Intervent	3 Phys/Tech	4 Teach	5 Meds	6 Interdisc	7 Psychosoc	8 Infection	9 Professional	Total
A Concepts of Renal Failure 35%	13-14	10-11	8-9	6-8	8-9	3-4	4-5	11-12	2-3	69-71 (35%)
B Hemodialysis 30%	12-13	8-10	7-8	5-7	7-8	2-3	3-4	9-10	2-3	59-61 (30%)
C Peritoneal Dialysis	7-8	5-6	4-5	3-4	4-5	1-2	2-3	5-6	1-2	35-37 (18%)
D Transplant 12%	4-5	3-4	2-3	2-3	2-3	1-2	1-2	3-4	0-1	23-25 (12%)
E Acute Therapies 5%	2-3	1-2	1-2	0-1	1-2	0-1	0-1	1-2	0-1	9-11 (5%)
Total	39-41 (20%)	29-31 (15%)	23-25 (12%)	19-21 (10%)	23-25 (12%)	9-11 (5%)	11-13 (6%)	31-33 (16%)	7-9 (4%)	200 (100%)

Revised 2006



☐ Check here if this is a recertification by examination application. Contact hours need not be submitted.



Examination Application

 Choose only one of the following exam options. CBT (computer based testing) Postmark applications at least four (4) weeks prior If approved, you will receive a permit/letter with ir 			ppointment
 b. Paper/Pencil Exam Date			
	per 📮 \$350 Non-mo til only if postmarked wi		
3. Payment method (check one):	der 📮 Visa or Maste	rCard (see bottom of	form)
4. Name	First		Middle
5. Last 4 digits of social security number			
6. How would you like your name to appear on your certif	icate?		
7. Home/mailing address			
Street/P.O. Box	C	ity State	
8. Home phone			
9. RN license: State	Permanent number: _		
10. Date originally licensed as an RN	RN license e	expiration date	
11. Years of experience as an RN in nephrology nursing:	years	months	
12. Have you been employed as an RN in nephrology nursin		the past three (3) yea	rs? 🗖 Yes 📮 No
- and - 13. During your work experience, were at least 50% of your		nephrology? 🖵 Yes	□ No
14. Highest level of education completed (choose one): ☐ Baccalaureate Degree – Nursing ☐ Master's ☐ Doctora	s Degree – Nursing ate		
15. If you are successful on the examination, would you like	us to notify your emplo	oyer? □ Yes □ No	
16. If YES, please mail notification to:			
	thorization Form		
The NNCC accepts only Visa and MasterCard credit cards.	Home telephone:		
Name:	Work telephone:		
Address: (as it appears on your credit card statement)	,	☐ MasterCard the amou	
City:	Expiration date:		
State: Zip: Country:		Authorized Signature	Revised 1/11

Employment History

Begin with your present employer. Only **nephrology-related** positions during the past three (3) years need to be documented. Please do not send resumes. (Use a blank sheet of paper if additional space is needed).

ed. Please do not s	send resumes. (Use a	a blank sneet of paper if add	itional space is needed,). 			
From Month/Year	To Month/Year	Employer name and Address	Position/Title	Supervisor	Hours Per Week		
YOUR SUPERVIS	OR MUST COMPL	ETE THIS SECTION IN ITS	S ENTIRETY:				
years by	e the applicant is/has	s been employed in nephrolo	ogy nursing at least two	(2) years during	the past three (3		
		C'.			7.		
		City	Sta	ate	Zip		
I further attest tha	t the applicant is cu	rrently licensed as an RN in	the state of				
C C:				Dete			
Supervisor's Signature			Date				
Гitle			Facility/Institution				
Phone		Fax	E-mail				
Γhe occurrence of	any of the following	g actions will result in the de	enial, suspension, or rev	vocation of the Ce	ertification:		
 Falsification of a Any restrictions sanctions of prof Misrepresentatio 	such as revocation, s fessional RN license	n rmation requested by the NN suspension, probation, or ot by nursing authority					
I hereby attest that I hat exertification and that its	ave read and understand s terms shall be binding o	HE STATEMENT OF UNDERSTAN the Nephrology Nursing Certification on all applicants for certification and I, and agree to abide by the polici	on Commission (NNCC) po d all Certified Nephrology Nu	urses for the duration	of their certification.		

Revised 1/11

Date

Legal Signature

CNN Application Checklist

Did you remember to ☐ Complete the CNN examination application in its entirety? Attach a clear copy of a baccalaureate degree in nursing or a master's degree in nursing diploma? If diploma does not state nursing as area of study, then a transcript showing nursing as a major must be included along with a copy of the Attach clear copies of contact hour certificates to total 30 contact hours specific to nephrology? Attach a copy or a verification of your current RN license, with the expiration date clearly visible or a letter or printout from your state board of nursing verifying licensure with license number and date of expiration? Attach proof of name change if applicable? ☐ Include a check, money order, or credit card authorization form for the appropriate fee? ☐ Have your employer complete his/her portion of the application? ☐ Sign and date the application? ☐ Keep a copy of the application and supporting documents for your records? Note: Examination permits are issued only to applicants with completed, approved applications. Contact hour certificates MUST include the following information: ☐ Name of attendee ☐ Date of program ☐ Name of program ☐ Number of contact hours awarded ☐ Accreditation statement Programs MUST be accredited by one of the following: ☐ Organizations, accredited by the American Nurses' Credentialing Center – Commission on Accreditation (ANCC-COA), the credentialing body of the American Nurses' Association For example: The American Nephrology Nurses' Association (ANNA) which is both an accredited provider and approver of continuing education in nursing ☐ The American Association of Critical-Care Nurses (AACN) ☐ The Council of Continuing Education California, Florida, Iowa, Kansas, or Ohio State Boards of Nursing Please be aware that although programs may meet requirements set forth by other state boards of nursing, they may not meet the Nephrology Nursing Certification Commission criteria.

Mail completed application to:

NNCC

East Holly Avenue Box 56 Pitman, NJ 08071-0056

For a current examination schedule, please visit the NNCC website at: **www.nncc-exam.org**



Nephrology Nursing Certification Commission

Certification: Your Commitment to Quality Care

Steps Toward Recertification for the Certified Nephrology Nurse (CNN)

Notification/Expiration

As a courtesy, the NNCC will notify certificants at 120, 90, 60, 45, and 30 days prior to certification expiration. Ultimately it is the certificant's responsibility to obtain the necessary application form and submit it to the NNCC before the certification expiration date. The NNCC is not responsible for undelivered mail. A recertification application may be obtained by visiting the NNCC website at www.nncc-exam.org or by calling 888.884.6622 and requesting one be mailed to you. Your completed application, appropriate forms, copies of supporting materials, and fee(s) must be submitted as required. Keep a copy of your recertification application and supporting materials for your records. Certification expires on the last day of the month, three years from the original date of certification.

Recertification Options

You may meet the recertification requirements by choosing either the examination option or the continuing education option.

- 1. If you elect the examination option, you may test within the year prior to expiration of your current certification. You must submit an examination application form and fee prior to the postmark deadline date printed on the exam schedule. An examination application and examination schedule may be obtained by visiting the NNCC website at www.nncc-exam.org or by calling 888-884-6622. Processing of applications received after the deadline date cannot be guaranteed.
- If you elect the continuing education option, you must submit a recertification application listing the required documentation of continuing education and the recertification fee. The application for recertification must be postmarked by the last day of the month in which your certification expires.

Eligibility Criteria

To qualify for recertification, you must be a Certified Nephrology Nurse (CNN) and meet all of the eligibility requirements.

- 1. Must be a registered nurse holding a current, full and unrestricted license in the United States or its territories.
- 2. Must have at least two (2) years experience in nephrology nursing caring for patients with kidney disease as a registered nurse during the last three (3) years.
 - The work requirement includes a minimum of 1000 hours in the last three (3) years.
- 3. Must have spent at least fifty percent (50%) of employment hours in nephrology nursing caring for patients with kidney disease in meeting criteria #2.
 - Certificants who received the CNN credential prior to 2000 and are enrolled full-time in a baccalaureate degree in nursing program may waive the work requirement for one recertification period.
 - Certificants must verify full time student status.
 Documentation must be on letterhead, signed by a school official, verifying matriculation and must be submitted with the recertification application.
- 4. Must have acquired 45 contact hours of nephrology nursing continuing education credit in the previous three (3) years.
 - Certificants who received the CNN credential prior to 2000 and are enrolled full time in a baccalaureate degree in nursing program may apply all academic coursework in lieu of nephrology nursing continuing education for **one** recertification period.
 - Certificants enrolled in graduate nursing degree programs (master's or higher) may apply only nephrology related coursework toward the contact hour requirement.

Fees

Recertification application fees are non-refundable. Periodically fees are re-evaluated and adjustments may be made. Only NNCC Commissioners can authorize fee changes. The required fees are listed on the application forms.

Verification of Recertification

If approved for recertification, certificants will receive a wallet card with expiration date within forty-five (45) days of the date the National Office receives a recertification application. Replacement cards are available for a fee.

Current Address

It is the **certificant's responsibility** to notify the NNCC National Office of any changes in name and/or address during the three (3) year period following certification/recertification. Notification of changes on other mailing lists, such as ANNA, will not effect a change in the recertification records.

Inactive Status

A Certified Nephrology Nurse (CNN) may request inactive status if he/she is unable to meet the requirements for recertification. To apply for inactive status, the certificant must complete the application for inactive status (available on the NNCC website at www.nncc-exam.org or by calling 888.884.6622), submit a letter describing the reason, and submitt the fee. If approved, inactive status will be granted for only one three (3) year period. During this time, the CNN credential may not be used. In order to recertify after the three (3) year inactive period, the criteria for regular recertification must be met and a recertification application must be submitted. Under no circumstance will the inactive period be extended beyond three (3) years.

Emeritus Status

Nurses who have maintained an active credential, who are over 50 years of age, and who have retired from active practice may apply for emeritus status. To apply for the retired credential the certificant must complete the application for Emeritus Status (available on the NNCC website at www.nncc-exam.org or by calling 888.884.6622) and submit a one time fee. If approved, the certificant may use the emeritus credential at nephrology nursing functions to acknowledge a previous active credential and the accomplishments it signifies. If the certificant chooses to return to active practice and wishes to again hold the active credential, he/she must meet current eligibility criteria and certify by examination.

CW Certification Examination Applications



Nephrology Nursing Certification Commission (NNCC) East Holly Avenue Box 56 • Pitman, NJ 08071-0056 888.884.6622 • 856.589.7463 (fax) nncc@ajj.com • www.nncc-exam.org